



Payne PTSA Welcome Packet

SCHOOL YEAR 2019-2020

August 2019

Dear Payne Families,

On behalf of your Payne Parent Teacher Student Association Board, welcome to the 2019-20 school year at Payne Elementary! The Board and supporting committees have been working throughout the summer to ensure a year filled with wonderful experiences for our children, ways to support academic excellence, and opportunities for all of our parents to make a meaningful and positive impact on our community.

Our PTSA strives to be involved in every aspect of the school, fostering a partnership with Payne's administration and staff. The participation of every member of our PTSA is vital to Payne's success. We invite you to contribute by volunteering your time and talent in any way you can. Every year, we welcome our new and returning families, excited to see the ways our organization grows and develops with your work, talent, and ideas.

Last year the PTSA raised over \$50,000 to support Payne teachers and staff through grant writing, large events like the fall festival and spring auction, small events like bake sales and movie nights, and donations from members like you! PTSA funds make a huge difference. Last year the PTSA was able to fund:

- Classroom libraries
- Math manipulatives
- Field trips
- Art supplies
- Afterschool enrichment
- Classroom accounts for teachers and staff for their own priorities
- Professional development for teachers

The PTSA organized or helped volunteer at many fun events during the 2018-2019 school year, including

- Fall Festival
- Skate Night
- Spring Carnival

We need your help to make 2019-2020 an even more successful year! **Come join the PTSA!**

- **Sign up online now on the Payne Web site at <https://paynedc.org/about/ptsa/>**
- **Submit your completed membership form in the PTSA mailbox in the main office anytime; or**
- **Submit a completed membership form at Back To School Night on Wednesday, September 4th at 5:30 PM in the Auditorium.**

PTSA meetings will be held once each month during the school year at 6:00 PM. Child care and food will be provided. This year's meetings will be held on the following dates: September 10; October 8; November 19; December 18 (Skate Party); January 14; February 11; March 10; April 7; and May 12 (Annual Meeting). These dates will be posted on the PTSA Web site.

Our first PTSA meeting for 2019-20 will be held on Tuesday, September 10 at 6:00 PM in the Auditorium.

Please mark your calendars and join us at this important first meeting to hear from your elected officers, meet members of our school community, brainstorm on what activities you would like to see the PTSA organize this year and attend breakout sessions to find your place in the PTSA's work on behalf of our kids and school.

Please also save the date for Back To School Night on Wednesday, September 4th, our Annual Fall Festival on Saturday, October 26 and the Scholastic Book Fair the week of September 23rd. If you would like to volunteer to help with the Fall Festival, please review the Volunteer Opportunities page, email Lexi Smith at lexiasmith@gmail.com.

Your PTSA Board

Payne PTSA Board for SY 2019-20

Elected Officers

- **President:** Mark Jordan is the parent of a 2nd grade student and a Kindergarten student. Contact Information: president@paynepta.org
- **Vice President:** Deirdre Duffy is the parent of 2nd grade student and a PreK3 student. Contact Information: dsbabys26@gmail.com
- **Secretary:** Nancy Paris is a parent of a 4th grade student. Contact information: parrisnancy@yahoo.com
- **Treasurer:** Carolyn Bowen is a parent of a 2nd grade student and a Kindergarten student. Contact Information: carolynbowen@gmail.com
- **Parliamentarian:** Michelle Chapman is the parent of a 1st grade student and a PreK3 student. Contact information: chapmanmhc@gmail.com

Committees and Chairs

Learn more about how to join the committees at Back To School Night or email the committee chair below:

- **Communications:** Tony Lombardo – tonylombardo1@yahoo.com
- **Fundraising:** Kerry DeVooght – kerrydevooght@gmail.com
- **Volunteer and Engagement Coordinator:** Cassie Carrington capucinescott@hotmail.com
- **Teacher and Staff Liaison:** TBD

Ways to Stay Connected

Email address from PTSA forms will be added to our Payne PTSA Google Group and the Payne PTSA Wildcat Wednesday E-newsletter. This will be used to send updates and reminders about events during the year.

Email

Email addresses from all completed PTSA membership forms will be added to our Payne PTSA Google Group (payne-es-community@googlegroups.com) and the Payne PTSA Wildcat Wednesday E-newsletter. This will be used to send updates and reminders about events during the year.

Slack!

Slack is an app based communication medium that allows widespread and real-time sharing in an open environment between members who want to actively discuss a broad range of topics. Anyone who requests an invite and has an affiliation with Payne may join. That includes: current parents and family members, teachers, staff, and administrators, prospective parents, alumni and neighbors.

How to Join: Please send an email to one of the administrators listed below and describe your affiliation with Payne. You will receive an email with instructions on how to join.

Guidelines for use: When using Slack, you should communicate as you would if you ran into someone in the Payne hallway: in a friendly, respectful, and kind manner. All are welcome to join, but any who engage in divisive or hostile communications, including personal attacks directed at someone else in the community, may be warned about their behavior and then removed from the Slack user list.

Slack administrators: The Payne Slack site is run by members of the Payne community, in close coordination with the Payne PTSA Board. One or more members of the PTSA Executive Board are always represented on the Slack administrator list are:

- Carolyn Bowen, carolynbowen@gmail.com (Payne PTSA Secretary)
- Mandla Deskins, mtdeskins@gmail.com (Payne PTSA Past-President)
- Mark Jordan, president@paynepta.org (Payne PTSA President)
- Andria Thomas, andria.thomas@gmail.com

PTSA Bulletin Board

The PTSA maintains monthly updated bulletin board near the cafeteria entrance to the school. Please refer to this location for all our ongoing progress throughout the year and for any upcoming events.

Volunteer Opportunities

(return to the PTSA via email to Lexi Smith: lexiasmith@gmail.com, the PTSA mailbox or to a PTSA welcome table) Or fill out the form online at <http://tiny.cc/PayneVolunteer>

Name _____

Email _____ Phone _____

Payne is fortunate to be supported by staff, parents and community members that offer their time and abilities. We encourage each family to contribute at Payne in some way by volunteering for one of the tasks below. Our goal is to 1) match volunteer tasks with interests and time availability, 2) promote community and parent involvement and 3) distribute the workload. **Please look below and check off if you would want to help out in one (or more!) of the areas needed!**

A. Do you know how to “get it done”?

- _____ 1. Raise Money! (Organize big events like the Fall Festival and Auction, Movie Nights, etc)
- _____ 2. Identify and setup field trips
- _____ 3. Help with school wide week night events (Book Fair, Science Fair, etc)
- _____ 4. Promote Payne’s involvement at Hill wide events (Hilloween, School Information Night, Bike to School)
- _____ 5. Attend city-wide or hill-wide meetings on behalf of the Payne PTA as an advocate (W6PSPO, PAVE, DCPS)

B. Are you connected?

- _____ 1. Research grant opportunities and or potential corporate partners
- _____ 2. Seek donations through organizations such as Donors Choose
- _____ 3. Research academic and enrichment opportunities for Payne

C. Are you a communicator?

- _____ 1. Update the Payne PTSA website and volunteer portal
- _____ 2. Help with email and social media communication

D. Can you help out during the school day or after school programs?

- _____ 1. Lead an afterschool club
- _____ 2. Help tutor math, reading or technology in the classroom
- _____ 3. Help during recess time

E. Do you like to give back to your community?

- _____ 1. Attend or lead Open House Tours for incoming parents
- _____ 2. Coordinate Teacher/Staff Appreciation Week in May
- _____ 3. Prepare food for periodic teacher appreciation breakfasts

Tell us how else you would like to help!



Join the PTSA

We can do more for our students and our school by working together through our PTSA. Join us!

**Yes! Sign up as a member of the Payne ES PTSA for 2019-20
Membership Year: October 1, 2019 – September 30, 2020**

PTSA Dues are \$15 per individual per year. Every paying member must submit a separate form and will be eligible to vote at the Annual Meeting in the spring.

Member's Name: _____

Member's E-Mail: _____

Address: _____

Preferred Phone: _____ **Other Contact Number:** _____

Scholar Information, if Applicable

Please tell us who your scholar(s) and teacher(s) are:

Scholar 1: _____ Grade: _____ Teacher: _____

Scholar 2: _____ Grade: _____ Teacher: _____

Scholar 3: _____ Grade: _____ Teacher: _____

Donations are a vital part of our fundraising that pays for extending learning, project based learning, enrichment activities, and much more at Payne ES. *Every contribution is appreciated!*

\$15 Member \$50 Supporter \$100 Booster \$250 Champion \$500 Patron Other \$ _____

Waiver Request - We encourage you to join! If you are unable to pay the full membership dues, the PTSA will fund your membership.

Make checks for the total amount of your dues and contribution payable to Payne PTSA

Return form and payment to the PTSA table at Back to School Night or the PSTA mailbox in the main office.

Payne ES PTSA is a 501c3 and your contribution is tax-deductible. Thank You!

PTA BOARD USE ONLY

Payment Date: _____

Payment Method: Cash Check Credit Card Online Payment

Signed: _____